

Public Officers' Welfare Council (POWC)
Conditions for use of the Civil Service House (CSH) - Quarter 12

1. The Civil Service House is available for use by:

a) Ministries, Departments and Staff Welfare Associations for the organisation of workshops, talks, and meetings among others against payment of fees as follows:

Monday to Friday	
Full day (0900 hours to 1600 hours)	Rs. 1000.00
Half day during weekdays [(3 hours) 0900-1200 or 1300-1600 hours]]	Rs. 500.00

b) Public officers for the organisation of family events such as birthday celebrations and receptions against a payment of:

- (i) MUR 2,500 as deposit which will be refundable;
- (ii) Fee of MUR 2,500 for a maximum use of 5 hours

2. All bookings should be made through the Organising Secretary of the POWC by filling in the prescribed Application Form available at the seat of the Council, the CSH and on its website: <https://powc.govmu.org/SitePages/Index.aspx>

3. The CSH can be put at the disposal of Public Officers on any day of the week provided that it is not being utilised.

4. The premises of the building should be kept clean during and immediately after the holding of the activities. Dustbins should be used for the disposal of waste.

5. Applicants should bring their own Public Address System and the output thereof should be accordance with Environment Protection (Environment Standards for noise) Regulations 1997, under the Environment Protection Act 1991, schedule (regulation 3) as follows:

Neighbourhood noise : 0700-1800(hrs) - 60 dB(A)Leq
1800-2100(hrs) - 55 dB(A)Leq
2100-0700(hrs) - 50 dB(A)Leq

[(dB(A)Leq-equivalent A-weighted sound pressure level measured in decibel]

6. Security of the participants in any activity will be the sole responsibility of applicants.

7. Applicants will be held responsible for any misconduct of persons engaged in their activities.

8. Cooking will not be allowed except with written authorisation of the POWC.

9. Lighting of fire crackers in the premises is strictly forbidden.

10. Display of advertising panel or banners should, in the first instance, be cleared with the POWC.

11. Any loss or damage caused to the properties of the CSH should be made good by the applicants within a period of 15 days from the date the loss or damage occurred failing which the Council will take actions it deems appropriate.

12. Instructions given by the representative of the POWC should be strictly adhered to.

13. The POWC will not be held responsible for any mishap or accident occurring on site during the event.

14. The Council reserves the right to cancel any booking in case of bad weather conditions and any "force majeure".

15. The Council reserves the right not to accede to any request without giving reasons.

Public Officers' Welfare Council
11th February 2021