



PUBLIC OFFICERS' WELFARE COUNCIL

Promoting the welfare of Public Officers and their families
Operating under the aegis of the Ministry of Public Service, Administrative and Institutional Reforms

Ref: POWC/TR/24/02

Date: 28th August 2024

From: *Welfare Events Organiser, Public Officers' Welfare Council*

To: *Supervising Officers i/c Ministries/Departments*

Tours to Rodrigues

The Public Officers' Welfare Council (POWC) is organising two group tours to Rodrigues at Cocotiers Hotel (4 Nights' Stay) as follows:

Group	Departure from Mauritius			Departure from Rodrigues		
	Date	Flight No.	Time	Date	Flight No.	Time
November 2024	Friday 15 th November 2024	MK 120	08.00 hrs	Tuesday 19 th November 2024	MK 137	16.45 hrs
December 2024	Friday 06 th December 2024	MK 137	08.00 hrs	Tuesday 10 th December 2024	MK 137	16.45 hrs

2. Forty (40) seats have been secured for each group tour of November and December 2024. The special full board package for each group tour comprises the following:

- air tickets
- transfers: Airport – Hotel – Airport
- four nights' hotel accommodation
- daily breakfast, lunch and dinner
- excursions to the most attractive places in Rodrigues as per programme at Annex A.

3. The cost per person is as follows: -

	Superior Sea View (20 Rooms Available per group)
4 Nights Stay	Amount (MUR)
<i>Adult in Single room</i>	29,250
<i>Per adult in Double sharing room</i>	24,750
<i>Per adult in Triple sharing room</i>	22,900
<i>*1 Adult + 1 Child</i>	40,750
<i>Child 03 to 11 years (Sharing parents' room)</i>	11,525
<i>Infant 24 to 35 months</i>	7,250
<i>Infant up to 23 months</i>	1,450

* Total Combination price for 1 Adult + 1 child (Not per person)

Note:

- (i) A person aged 12 years and above is considered as an adult.
- (ii) A person aged up to 35 months is considered as an infant
- (iii) A person aged between 3 to 11 years is considered as a child;
- (iv) Maximum number of persons allowed per room-

Superior Sea view: **2 adults or 3 adults or 2 adults + 2 Children (03 – 11 yrs)**

4. Interested Public Officers are required to fill in the enclosed form at Annex B and Annex C and submit same together with the exact amount to the POWC on the scheduled payment date. The following documents should be submitted while effecting payment:
 - (i) A photocopy of a recent certified pay slip or the top part of the pay slip, indicating the name, pay site code and National Identity Card number or any written document/evidence attesting that the applicant is a serving public officer,
 - (ii) photocopy of National Identity Card for each adult,
 - (iii) photocopy of Birth Certificate for any participant under the age of 12 years,
 - (iv) relevant authorising documents from the nearest police station for children below the age of 18 (minor) who will not be accompanied by their parents on the tour.
5. Payments will be received on a **“first come, first served basis”** from **0900hrs to 1400hrs** at the seat of the Public Officers’ Welfare Council, Level 12, SICOM Building 2, Corner Chevreau and Reverend Jean LeBrun Street, Port Louis, as from **Monday, 02nd September 2024** until all seats are fully booked.

*Applicants are encouraged to effect payment preferably by card or cheque to the order of
“Public Officers’ Welfare Council”.*
6. Applicants, willing to use their passage benefits, will have to make their own arrangements with the Human Resource Section of their respective Ministries/Departments.
7. Cancellation will be accepted only in exceptional cases (e.g., illness, death of close relative or any other valid reason) supported by documentary evidence and an administrative fee of MUR 200 per participant together with **other cancellation charges** claimed by stakeholders will be applicable.
8. Participants are required to comply with all instructions given by group leaders/ guides during the tour and will have to bear responsibility of any mishap caused by themselves or accompanying members of their family during the tour. Participants who are under medical supervision or on special drugs should submit relevant details to the Council.
9. The POWC reserves the right to cancel the tour in case of any unforeseen circumstances. Participants will be refunded accordingly.
10. It would be appreciated if the contents of this Circular letter could be brought to the attention of all Public Officers serving in your Ministry/ Department.
11. This Circular letter has been posted on the website of the POWC: <https://powc.govmu.org/SitePages/Index.aspx> and POWC’s Facebook page: POWC Mauritius.

Copy to: Presidents of Staff Welfare Associations


M. D. BOYJOONAUTH (Mrs)
Welfare Events Organiser

Program (15 Nov to 19 Nov 2024 & 06 Dec to 10 Dec 2024)



Day 1—Friday

Check in at SSR International Airport :-

Nov & Dec Group Tour - 06.00 hours (*flight departure 08.00hrs*)

Arrival at Plaine Corail Airport, Rodrigues :-

Nov & Dec Group Tour - 09.35 hours

- 1035 hours - Departure from Plaine Corail Airport
- 1145 hours - Lunch in open air at Caverne Provert Public Beach
- 1300 hours - Sightseeing at Marie Reine de Rodrigues Monument
- 1400 hours - Check in at Cocotiers Hotel
- 1900 hours - Dinner at Hotel (Dress Code : *smart Casual*)

Day 2— Saturday

- 0730 hours - Breakfast at Hotel
- 0830 hours - Departure for Port Mathurin (Free Leisure Time and Shopping)
- 1130 hours - Lunch in open air at Grand Baie Public Beach
- 1300 hours - Sightseeing at Baladirou
- 1500 hours - Back to Hotel
- 1930 hours - Dinner at Hotel. (Dress code: *smart casual*)

Day 3— Sunday

- 0730 hours - Breakfast at Hotel
- 0830 hours - Departure for Caverne Tortue
- 1200 hours - Lunch at Caverne Tortue’s Restaurant
- 13.30 hours - Sightseeing at South East Coast and “52 contours” &
- 1400 hours - Trekking at Mt Limon (Subject to weather conditions)
- 1500 hours - Back to Hotel
- 1900 hours - Dinner at Hotel. (Dress code: *smart casual*)

Day 4— Monday

- 0730 hours - Breakfast at Hotel
- 0830 hours - Departure for trekking
- 0930 hours - Trekking at Trou D’Argent
- 1200 hours - Lunch in open air at St. Francois Public Beach
- 1415 hours - Sightseeing at “Roche Bon Dieu”
- 1500 hours - Back to Hotel
- 1900 hours - Dinner at Hotel (Dress Code : *smart Casual*)

Day 5—Tuesday

- 0730 hours - Breakfast at Hotel
- 0815 hours - Free time at Hotel
- 1030 hours - Check out from Hotel
- 1100 hours - Lunch in open air at Caverne Provert Public Beach
- 1215 hours - Departure for Le Pont Suspendu de Rodrigues (payment on site on own)

Nov & Dec Group Tour - Check in 1445 hours (*departure from Plaine Corail Airport 1645 hrs*) Arrival to Mauritius 1825hours



TOURS TO RODRIGUES

Annex B

4 Nights' Stay at Cocotiers Hotel
Group: Friday 15th Nov to Tuesday 19th Nov 2024

Friday 06th Dec to Tuesday 10th Dec 2024

Name of Public Officer: *Mr/Mrs/Ms.....
(* Delete as appropriate and SURNAME in block letters)

Designation:..... Mob No:

Ministry/Department:.....

Email Address:..... Tel (Off):

Residential Address:..... Tel (Res):

Emergency Contact Person (Name and Telephone Number):.....

Accompanied By:

Name	Relationship	D.O.B	Age	Meal Preference (✓)		Amount MUR
				Non-Veg	Veg	
SELF (APPLICANT)						
2						
3						
4						
5						
TOTAL						

NOTE

- (i) A photocopy of a recent payslip/ top part of the payslip of the public officer (applicant) should be submitted when applying for the Tour.
- (ii) All adults going on the tour should submit photocopies of National Identity Card and Birth Certificate for any participant below the age of eighteen. Relevant authorizing documents from the nearest police station for any minor who will not be accompanied by his/her parents should also be submitted.
- (iii) All the above mentioned documents should be produced in Original format while check-ins at Airports.
- (iv) Participants who are under medical supervision or on special drugs should submit relevant details to the POWC when applying for the Tour.
- (v) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant. No baby food is provided on board aircraft.
- (vi) Participants will be required to comply with all instructions given by the group leader during the tour.
- (vii) Participants will bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.

I and my family members confirm that we are participating in the Tour to Rodrigues at our own risk. I understand by signing this participation form that neither I and/or my family member cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

.....
Date

.....
Signature of Applicant

For office use only

Amount Paid _____

Receipt No. _____

Payment Effected **Cash:**

Cheque:

by:

Bank Card:

Cheque No: _____



PUBLIC OFFICERS' WELFARE COUNCIL
Promoting the welfare of Public Officers and their families

Annex C

RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT FORM 2024

Activity: TOUR TO RODRIGUES ISLAND

Group: Friday 15th November to Tuesday 19th November 2024 (04 Nights' Stay)

Friday 06th December to Tuesday 10th December 2024 (04 Nights' Stay)

PLEASE READ CAREFULLY AND FILL AS APPROPRIATE

I and my family members namely:

.....
.....
.....
.....
.....
.....
.....

confirm that we are participating in the group tour to Rodrigues as mentioned above at our own risk.

I hereby release and hold harmless with respect to any and all injury, disability, death, or loss or damage to person or property, whether caused by negligence or otherwise, the named persons or entities, herein referred to as releases:

PUBLIC OFFICERS' WELFARE COUNCIL

I understand, by signing this form, that I and my family cannot enter any representation, or statement, or legal action against the PUBLIC OFFICERS' WELFARE COUNCIL.

I have read this Release of Liability and Assumption of Risk Agreement. I fully understand its terms.

Signature of Applicant

Name of applicant

Date

.....