



PUBLIC OFFICERS' WELFARE COUNCIL
Promoting the welfare of Public Officers and their families
Operating under the aegis of the Ministry of Public Service, Administrative
and Institutional Reforms

Our ref: POWC/TA/24/02

Date: 19th July 2024

From: *Welfare Events Organiser, Public Officers' Welfare Council*
To: *Supervising Officers i/c Ministries/Departments*

Tour to Malaysia, Singapore and Thailand

The Public Officers' Welfare Council (POWC) is organising a group tour to Malaysia, Singapore and Thailand for Public Officers and their families. The flight details are as follows:

| 10 nights | Departure from Mauritius (SSR International Airport) <i>Air Mauritius</i> | | | Departure from Kuala Lumpur (Kuala Lumpur International Airport) <i>Air Mauritius</i> | | |
|-----------|---|------------|----------------|---|------------|----------------|
| | Date | Flight No. | Mauritian Time | Date | Flight No. | Malaysian Time |
| | Monday, 04 th November 2024 | MK 646 | 2300 | Friday, 15 th November 2024 | MK 647 | 1250 |

2. The package comprises the following:

- Air tickets- MRU -KUL- MRU
- Hotel accommodation with daily breakfast
 - 3 nights' stay in Kuala Lumpur – Hotel Holiday Inn Express or Similar,
 - 2 nights' stay in Johor Bahru – Hotel Holiday Inn Express or Similar,
 - 2 nights' stay in Pattaya – Hotel Citrus Grand or Similar,
 - 3 nights' stay in Bangkok – Hotel Ramada D'Ma or Similar
- Transfers in Malaysia, Singapore and Thailand: Airport-Hotel-Airport by coach
- Flight Tickets- KUL/ JBH – BKK-KUL (7 kg in hand & 20 kg Check in Baggage)
- English speaking guide throughout the tour except on free day
- One bottle of mineral water per day per person in the coach except on free day
- All meals as per programme (**Annex 1**)
- Entrance tickets to parks and visits to most attractive places as per programme (**Annex 1**)

3. Thirty – Four seats have been secured for the group and the **cost per person** is as follows:

| Room Combination | Rate (MUR) |
|----------------------------------|------------|
| Single Room | 100,000 |
| Per Adult in Double Sharing Room | 82,850 |
| Per Adult in Triple Sharing Room | 82,350 |

P.T.O.

Level 12, SICOM Building II, Corner Chevreau and Reverend Jean LeBrun Streets, Port Louis

Tel: 208 6658 / 208 0157 Fax: 208 6659

Email: powc@govmu.org Website: <http://powc.govmu.org>

| Child Policy | Rate (MUR) |
|--|-------------------|
| Infants (up to 23 months) old sharing parents' bed | 13,400 |
| Child aged between 05 to 11 years old sharing parents' bed | 64,150 |
| Child aged between 02 to 04 years old sharing parents' bed | 46,000 |
| Child aged between 02 to 11 years old requiring additional bed | 77,000 |

Note:

- (i) A person aged up to 23 months is considered as an infant;
- (ii) A person aged between 02 and 11 years is considered as a child;
- (iii) A person aged 12 years and above is considered as an adult; and
- (iv) A person aged above 60 years (senior citizen) benefits a discount of MUR 500 on the package.
- (v) Maximum room occupancy: Double sharing room – **2 adults (1 child with extra bed or 1 child sharing parents' bed) and Triple sharing room – 3 adults only**

4. Participants should possess a passport valid for at least six months from the return date of the tour (valid till 16th May 2025).

5. Public Officers interested to join the tour are requested to fill in the participation form and release of liability and assumption form at **Annex 2 and Annex 3** and submit same to the Council together with the exact amount on the scheduled payment date.

6. Please note that the following documents should be submitted while effecting payment:

(a) photocopy of a recent payslip or top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;

(b) photocopy of passport of each participant.

Note: In case of non-availability or invalid passport, participants will have to submit a photocopy of Birth Certificate or National Identity Card when effecting payment. The participant should make necessary arrangements to obtain a valid passport at the earliest possible and submit a photocopy to the Council accordingly;

(c) relevant authorising documents from the nearest police station for children below the age of 18 (minor) who will not be accompanied by their parents on the tour; and

7. Payments will be received on a "**first come, first served basis**" at the seat of the Public Officers' Welfare Council, Level 12, SICOM Building 2, Corner Chevreau and Reverend Jean LeBrun Street, Port Louis, as from **Wednesday, 24th July 2024** until all seats are fully booked.

Applicants are encouraged to effect payment preferably by bank card or cheque to the order of "Public Officers' Welfare Council".

8. Participants, willing to avail themselves of passage benefits, will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/Departments.



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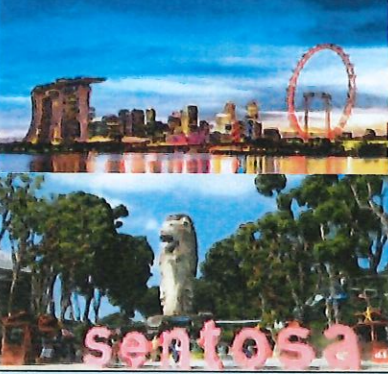


9. Cancellation will be accepted only in exceptional cases (e.g., illness, death of close relative or any other valid reason) supported by documentary evidence and an administrative fee of MUR 200 per participant together with **other cancellation charges** claimed by stakeholders will be applicable.
10. Participants are required to comply with all instructions given by the group leaders/guides during the tour.
11. Participants, who are under medical supervision or who are on special drugs should submit relevant details to the Council.
12. Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour and are required to fill in the release of liability and assumption form as per Annex 3.
13. Participants are recommended to make their own arrangements for travel insurance.
14. Please note that, in Malaysia, Singapore and Thailand, all money transactions are made in Malaysian Ringgit, Singapore Dollar and Thai Bhat respectively.
15. The programme is subject to changes in case of bad weather or any unforeseen circumstances and the Council also reserves the right to cancel the tour in case of low participation level or any unforeseen circumstances. In such cases participants will be refunded accordingly.
16. This Circular letter has been posted on the website of the POWC:
<https://powc.govmu.org/SitePages/Index.aspx> and POWC's Facebook page.


M. D. Boyjoonauth (Mrs)
Welfare Events Organiser



Copy to: Presidents of Staff Welfare Associations

Tour to Malaysia, Singapore and Thailand
04th to 15th November 2024

Flight Details: [04 Nov Dept @2300 Arrival @ 1010+1]
[15 Nov Dept @1250 Arrival @1550]

| Day 1 | 5th NOVEMBER 2024 - Arrival Kuala Lumpur , KUALALUMPUR TO JOHOR BARU BY ROAD | |
|--|---|---|
|  | Arrival at Kuala Lumpur Airport at 10:10 hrs | |
| | Meet and greet with guide | |
| | Directly drive to JOHOR BARU (Approx 350 Km , 4-5 Hrs drive) | |
| | Lunch on the way included | |
| | Check in at hotel around 18:00 hrs | |
| | Evening free for walk around together near Shopping area , Free time for leisure | |
| | Dinner - own arrangement | |
| | Overnight stay in Johor Baru | |
| | Day 2 | 6TH NOVEMBER 2024 - SINGAPORE CITY TOUR (NO STAY IN SINGAPORE) |
| |  | 08:00 hrs Breakfast at hotel |
| Proceed for SINGAPORE, (You have to STOP for Emmigration for MALAYSIA & immigration for Singapore , approx 1hrs time) | | |
| Half day city tour and visit to Gardens by the Bay | | |
| Later transfer to Sentosa by cable car one way ride. Lunch of your own arrangement in Sentosa (PLEASE NOTE UNIVERSAL STUDIO IS NOT INCLUDED AS IT IS MEANT FOR CHILDREN AND YOUNGSTERS) | | |
| Around 19:00 hrs finish the visit and come to Little India for Indian Dinner (included) and shopping in Mustafa shopping center . | | |
| Around 22:00 hrs transfer to JOHOR BAHRU in MALAYSIA you have to stop again for Emmigration of Singapore and Immigration of malaysia | | |
| Overnight stay in Johor Bahru | | |
| Day 3 | 7TH NOVEMBER 2024 JOHOR BAHRU TO KUALALUMPUR | |
|  | 08:00 hrs Breakfast at hotel and check out with Luggage at 09:00 hrs | |
| | Transfer to JOHOR BAHRU airport to board a flight to Bangkok | |
| | Arrival in Bangkok (Local time) | |
| | Check in at Hotel in Bangkok | |
| | Evening free for shopping or at leisure Dinner own arrangement. | |
| | Overnight stay in Bangkok | |
| Day 4 | 8TH NOVEMBER 2024 Bangkok | |
|  | 08:00 hrs Breakfast at hotel | |
| | 09:00 hrs Transfer to Damnoen saduak for visit to floating market + Train Market | |
| | In the afternoon drive back to city , Drop at MBK SHOPPING MALL Lunch own arrangement | |
| | at 17:00 hrs Evening visit to Asiatique Riverfront - Night Market | |
| | Dinner - own arrangement, or optional tour for Cruise Dinner Drive back to hotel around 21:00 hrs | |
| Overnight stay at hotel in Bangkok | | |

| | |
|---|--|
| <p style="text-align: center;">Day 5</p>  | <p style="text-align: center;">9th NOVEMBER 2024 Bangkok</p> <p style="text-align: center;">08:00 hrs Breakfast at hotel</p> <p style="text-align: center;">Visit Safari World (Safari Park & Marine Park) Lunch included</p> <p style="text-align: center;">Evening free for shopping or at leisure , Dinner own arrangement</p> <p style="text-align: center;">Return to Hotel as per your time of your own.</p> <p style="text-align: center;">Overnight stay in Bangkok</p> |
| <p style="text-align: center;">Day 6</p>  | <p style="text-align: center;">10TH NOVEMBER 2024 Bangkok To Pattaya</p> <p style="text-align: center;">08:00 hrs Breakfast at hotel</p> <p style="text-align: center;">Check out from Bangkok Hotel at 11:30 hrs , Free untill 13:00 hrs transfer to Pattaya</p> <p style="text-align: center;">Lunch own arrangement</p> <p style="text-align: center;">On arrival 16:00 hrs Check in at hotel</p> <p style="text-align: center;">Dinner - own arrangement</p> <p style="text-align: center;">Walking tour to Walking street and Pattaya Beach</p> <p style="text-align: center;">Back to hotel and Overnight stay at Pattaya</p> |
| <p style="text-align: center;">Day 7</p>  | <p style="text-align: center;">11th NOVEMBER 2024 Pattaya Tour</p> <p style="text-align: center;">08:00 hrs Breakfast at hotel</p> <p style="text-align: center;">Visit to Gems Gallery, Nong Nooch Village with Elephant Show and Thai Cultural show</p> <p style="text-align: center;">Buffet lunch at Nong Nooch</p> <p style="text-align: center;">Visit to Laser Buddha, & Pattaya View Point</p> <p style="text-align: center;">Return to Hotel. Free for shopping/ Leisure Dinner - own arrangement</p> <p style="text-align: center;">Overnight stay at Pattaya</p> |
| <p style="text-align: center;">Day 8</p>  | <p style="text-align: center;">12TH NOVEMBER 2024 Pattaya to Bangkok Airport , Flight to Kualalumpur</p> <p style="text-align: center;">Breakfast at hotel & Check out Luggage to be kept at lobby</p> <p style="text-align: center;">Free time for exploring & shopping untill actual flight time Lunch and Dinner own arrangement</p> <p style="text-align: center;">Assemble in lobby and proceed towards Bangkok airport</p> <p style="text-align: center;">Flight to kualalumpur</p> <p style="text-align: center;">Arrival Kualalumpur, (Local Time)</p> |

| | |
|---|---|
| Day 9 | 13TH NOVEMBER 2024 Kuala Lumpur |
|  | 08:00 Breakfast at hotel |
| | Proceed for Kuala Lumpur sightseeing ,around 09:00 hrs visit to BATU caves and Genting highlands Cable car ride included, Later visit King Palace, National Monument, Independent Square, Twin Tower (Photostop) |
| | Lunch Own arrangement |
| | Dinner - own arrangement |
| | Overnight stay at Kuala Lumpur |
| | Day 10 |
|  | 08:00 hrs Breakfast at hotel |
| | Day is free for shopping and Leisure |
| | Lunch - own arrangement |
| | Dinner - own arrangement |
| | Overnight stay in Kuala Lumpur |
| 15TH NOVEMBER 2024 Departure from Kuala Lumpur | |
| Early breakfast at 07:00 hrs | |
| 08:00 hrs Checkout from hotel | |
| Arrival at KL International Airport at 09:30 | |
| Departure for Flight to Mauritius at 12:50 hrs | |
| Arrival Mauritius - Local Time | |



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Participation Form

Name of Applicant: *Mr./Mrs./Miss
 (* Delete as appropriate and SURNAME in block letters)

Designation:

Ministry/Department:

Residential Address:

Phone Number: (Mob)..... (Res)..... (Off).....

Emergency Contact Person: Phone Number:

Accompanied by:

| Name | Relationship | D.O.B. | Age | Non Veg | Veg | Amount (MUR) |
|-------|--------------|--------|-----|---------|-----|--------------|
| Self | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| TOTAL | | | | | | |

NOTE

- (i) Original passport check-in at the Airport.
- (ii) Participants are recommended to make their own arrangements for travel insurance.
- (iii) Participants, who are under medical supervision or who are on special drugs should submit relevant details to the Public Officers' Welfare Council.
- (iv) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant.
- (v) Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
- (vi) Participants are required to comply with all instructions given by the group leaders/guides during the tour.

I and my family members confirm that we are participating in the Tour to Malaysia, Singapore and Thailand from **Monday 04th November 2024 to Friday 15th November 2024** at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

.....
Date **Signature of Applicant**

For office use only

Amount Paid _____ Receipt No. _____
 Payment Effected by: Cash: _____ Cheque: _____
 Bank Card: _____ Cheque No: _____



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Annex 3

RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT FORM

Activity: TOUR TO Malaysia, Singapore and Thailand (04th to 15th November 2024)

PLEASE READ CAREFULLY AND FILL AS APPROPRIATE

I and my family members namely:

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.....
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.....
.....
.....
.....

confirm that we are participating in the above mentioned activity at our own risk.

I hereby release and hold harmless the PUBLIC OFFICERS' WELFARE COUNCIL with respect to any and all injury, disability, death, or loss or damage to person or property, whether caused by negligence or otherwise on the part of the participants during the activity.

I understand, by signing this form, that I and my family cannot enter any representation, or statement, or legal action against the PUBLIC OFFICERS' WELFARE COUNCIL.

I have read this Release of Liability and Assumption of Risk Agreement. I fully understand its terms.

Signature of Applicant

Name of applicant

Date

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