Our ref: POWC/LUX/18

From: Organising Secretary, Public Officers’ Welfare Council
To: Supervising Officers i/c Ministries/Departments

STAYS AT MERVILLE BEACH HOTEL

The Public Officers’ Welfare Council is organising stays at Merville Beach Hotel situated at Grand-Bay for public officers and their families for the following dates:

(i) Group A: Thursday 19 to Sunday 22 July 2018 (Three nights’ stay); and
(ii) Group B: Friday 20 to Sunday 22 July 2018 (Two nights’ stay).

2. Thirty rooms are available and the special all-inclusive package is as follows:

<table>
<thead>
<tr>
<th>Details</th>
<th>Single room</th>
<th>double sharing room (per adult)</th>
<th>Triple sharing room (per adult)</th>
<th>Child (6-11yrs) sharing parent’s room</th>
<th>Teen (12-17 yrs) sharing parent’s room</th>
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</thead>
<tbody>
<tr>
<td>Group A (3 nights)</td>
<td>15 425</td>
<td>10 700</td>
<td>10 150</td>
<td>2 300</td>
<td>6 050</td>
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<tr>
<td>Group B (2 nights)</td>
<td>10 300</td>
<td>7 150</td>
<td>6 800</td>
<td>1 550</td>
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➤ One Child (0-11 yrs) sharing parent’s room is free

Note: One teenager, one teenager + one child below 12 yrs or maximum two children below 12 yrs may share a parent’s room.

3. The all-inclusive package comprises the following:

➤ Check-in at 2.00 pm (welcoming cocktail upon arrival) and check-out from hotel at 2.00 pm
➤ Check-out from room at 11.00 am (lunch included)
➤ The all-inclusive package starts at check-in time and ends after lunch on check-out. The restaurant and bar have the “all-inclusive” beverages menus available, with full details of choices included
➤ Dress code for dinner: smart casual
Main Restaurants – Le Badamier

- Breakfast: Buffet (7.00 am-10.00 am)
- Lunch: Buffet or à la carte (12.00 pm – 3.00 pm)
- Dinner: Buffet (07.00 pm-09.30 pm)
- Pizzeria: (12.00 pm: 03.30 pm)

➤ Bar

- La Terasse-bar and snack: (10.00 am to midnight). A selection of beverages (soft drinks, tea, coffee, beer, wine, juice, mineral water, cocktails and liquors)

P.T.O
Facilities in room
- Mini bar, tea & coffee making facilities, hairdryer and kettle

Spa
- Free access to sauna steam room, plunge pool and spa garden upon reservation at the spa reception. 30% discount available on all other spa treatments

Fitness centre
- Modern equipment, bodybuilding and stretching

Water sports & Land sports (as per hotel schedule)
- Windsurfing, aqua gym, sailing, snorkeling, glass bottom boat, waterskiing, gym, beach volley, table tennis, bocce balls, tennis, yoga and exercises

Merville Kids club (9.00 am-8.00 pm)
- For children aged 03-11 yrs old
- Child under 03 yrs should be accompanied by their parent or babysitter

Entertainment
- Guests are entertained every evening by local artists

Other facilities
- Library, Internet corner and free high internet in guest’s rooms and public areas of the resort

4. Participants will have to make their own transport arrangements during check-in and check-out.

5. Interested public officers are requested to fill in the enclosed participation form and submit same to the Council together with the exact amount on the scheduled payment date. The following documents should be submitted while effecting payments:

- Photocopy of recent payslip/top part of the payslip indicating the name, paysite code and NIC number or any written evidence/document attesting that the applicant is a serving public officer;
- Photocopy of birth certificates for participants below eighteen years.

6. Payment will be received on a “first come first served basis” on Saturday 23 June 2018 from 0900 to 1300 hours at the seat of the POWC, 6th floor, ATOM House, 16, Royal Street, Port-Louis. In case rooms are still available, payments will be extended to weekdays as from Monday 25 June 2018 from 0900 to 1400 hours.

Applicants are kindly requested to effect payment preferably by cheque to the order of “Public Officers’ Welfare Council”.

7. Cancellation will be accepted in exceptional cases (e.g. illness, death of close relative) supported by documentary evidence. In case of cancellation, an administrative fee of Rs 200 per participant together with other cancellation charges claimed by the hotel will be applicable. No refund will be effected if cancellation is made one week prior to the stay.

8. The Council reserves the right to cancel the stays in case of unforeseen circumstances. Applicants will be refunded accordingly.

9. It would be appreciated if the contents of this circular could be brought to the attention of all public officers serving in your Ministry/Department/Division. A copy thereof is also posted on the Council’s Website: http://powc.govmu.org

S. Bundhoo
Organising Secretary

Copy to: Presidents of Staff Welfare Associations
Name of Applicant: Mr/Mrs/Ms.  
Designation:  PHONE: (Off) Fax  
Ministry/Department:  (Mob)  (Res)  
Residential Address:  
Email Address:  

Please specify Group and Date:  

Details:  

<table>
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<tr>
<th>S/N</th>
<th>Name</th>
<th>Relationship</th>
<th>D.O.B</th>
<th>Meal Preference</th>
<th>Amount Rs.</th>
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<td>Non-Veg</td>
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**NOTE:**  
(i) Participants are requested to abide by the check-out time of the Hotel.  
(ii) The cost of any additional service/items, not included in the package will have to be met by the participant.  
(iii) Participants will have to bear responsibility of any mishap caused by themselves or accompanied members of their family during their stay.  
(iv) Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative) supported by documentary evidence. In case of cancellation, an administrative fee of Rs 200 per participant together with other cancellation charges claimed by the hotel will be applicable. No refund will be effected if cancellation is made one week prior to the stay.  
(v) All information furnished in this form will be kept confidential.  

I and my family members confirm that we are participating in the stay at Merville Beach hotel at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

........................................ Date  
........................................ Signature of Applicant  

Amount Paid  For office use only  Receipt No.