Conditions for use of the Civil Service House (CSH)

1. The CSH will be put at the disposal of Staff Welfare Associations, Ministries, Departments, Divisions and “Club Le Flamboyant” for the holding of seminars, workshops, meetings, talks and brainstorming sessions.

2. A fee will be charged for the use of the CSH as follows:

<table>
<thead>
<tr>
<th></th>
<th>Mondays-Fridays</th>
<th>Saturdays</th>
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<tbody>
<tr>
<td>Full day (0900-1600 hrs)</td>
<td>Normal tariff Rs. 700.00</td>
<td>Rs. 700.00 (0900-1600 hrs) + Rs. 150 per additional hour (after 1600 hours)</td>
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<tr>
<td>Half day during weekdays</td>
<td>Half day during weekdays [3 hours]</td>
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<td>0900-1200 or 1300-1600 hours]</td>
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<tr>
<td></td>
<td>Normal tariff Rs. 500.00</td>
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<tr>
<td></td>
<td>Rs. 150 per additional hour</td>
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</tbody>
</table>

3. Booking should be made to the Organising Secretary of Public Officers' Welfare Council (POWC) by filling in the prescribed application form available at the seat of the Council, Civil Service House and on POWC website: http://powc.govmu.org

4. The CSH will be made available on weekdays and Saturdays from 0900 to 2000 hours.

5. The premises of the building should be kept clean during and immediately after the holding of the activities. Dustbins should be used for the disposal of refuse.

6. Applicants should bring their own Public Address System and the output thereof should be accordance with Environment Protection (Environment Standards for noise) Regulations 1997, under the Environment Protection Act 1991, schedule (regulation 3) as follows:

   Neighbourhood noise:
   - 0700-1800(hrs) - 60 dB(A)Leq
   - 1800-2100(hrs) - 55 dB(A)Leq

   [(dB(A)Leq-equivalent A-weighted sound pressure level measured in decibel)]

7. Responsibility for the security of the participants in any activity or function will rest on the applicants.

8. Applicants will be held responsible for any bad conduct of persons engaged in their activities.

9. Cooking will not be allowed except with written authorisation of the POWC.

10. Lighting of fire crackers in the premises is strictly forbidden.

11. Any display of advertising panels or any type of banner should, in the first instance, be cleared with the Council.

12. Any loss or damage caused to the properties of CSH should be made good by the applicants within a period of 15 days from the date the loss or damage occurred failing which the Council will take actions deem appropriate.

13. Instructions given by the representative of the POWC should be strictly adhered to.

14. The POWC will not be held responsible for any mishap or accident occurring on site.

15. The Council reserves the right to cancel any booking in case of bad weather conditions and any “force majeure”

16. The Council reserves the right not to accede to any request.

Public Officers' Welfare Council
June 2017