



PUBLIC OFFICERS' WELFARE COUNCIL
Promoting the welfare of Public Officers and their families

Our ref: POWC/TMT/23

Date: 03 March 2023

From: *Organising Secretary, Public Officers' Welfare Council*
To: *Supervising Officers i/c Ministries/Departments*

Tour to Malaysia and Thailand

The Public Officers' Welfare Council (POWC) is organising a group tour to Malaysia and Thailand for Public Officers and their families. The flight details are as follows:

| 11 Nights' Stay | Departure from Mauritius (SSR International Airport) Air Mauritius | | | Departure from Kuala Lumpur (Kuala Lumpur International Airport) Air Mauritius | | |
|-----------------|--------------------------------------------------------------------------|------------|----------------|--------------------------------------------------------------------------------------|------------|----------------|
| | Date | Flight No. | Mauritian Time | Date | Flight No. | Malaysian Time |
| | Thursday 06 April 2023 | MK 646 | 2300 Hours | Tuesday 18 April 2023 | MK 647 | 1315 Hours |

2. The package comprises the following:

- air tickets
- hotel accommodation with daily breakfast
 - 5 nights' stay at Holiday Inn Express Hotel or another Hotel of the same standard in Bukit Bintang, Kuala Lumpur, Malaysia
 - 2 nights' stay at Hotel Citrus Grand or another hotel of the same standard in Pattaya,
 - 4 nights' stay at Hotel Indra Regent or another hotel of the same standard in Bangkok
- Transfers in Malaysia and Bangkok: Airport-Hotel-Airport by coach
- Air transfer Malaysia – Bangkok – Malaysia
- Provision of an English speaking guide
- 4 lunches at different local restaurants
- entrance tickets to parks and visits to most attractive places as per programme (**Annex 1**)

3. Forty seats have been secured for the group and the **cost per person** is as follows:

| Room Combination | Rate (MUR) |
|----------------------------------|------------|
| Single Room | 89,000 |
| Per Adult in Double Sharing Room | 74,000 |
| Per Adult in Triple Sharing Room | 70,000 |

| Child Policy | Rate (MUR) |
|----------------------------------------------------------------|------------|
| Infants (up to 23 months) old sharing parents' bed | 16,000 |
| Child aged between 02 to 04 years old sharing parents' bed | 39,000 |
| Child aged between 05 to 11 years old sharing parents' bed | 54,000 |
| Child aged between 05 to 11 years old requiring additional bed | 65,100 |

P.T.O.

Note:

- (i) A person aged up to 23 months is considered as an infant;
 - (ii) A person aged between 02 and 11 years is considered as a child;
 - (iii) A person aged 12 years and above is considered as an adult; and
 - (iv) A person aged above 60 years (senior citizen) benefits a discount of MUR 500 on the package.
 - (v) A maximum of three participants can be accommodated in one room. Family combination of 4 participants (for example 2 adults and 2 children) would be dealt with as a special case basis and arrangements would be made to accommodate those families. In case of any additional cost arising, the applicant would be informed and is expected to effect the payment accordingly.
4. Participants should possess a passport valid for at least six months from the return date of the tour (valid till 20 October 2023). No entry visa is required for Mauritius passport holders to enter Malaysia and Thailand.
5. Public officers interested to join the tour are requested to fill in the participation form at **Annex 2** and submit same to the Council together with the exact amount on the scheduled payment date.
6. Please note that the following documents should be submitted while effecting payment:
- (a) photocopy of a recent payslip or top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
 - (b) photocopy of passport of each participant. In case of non-availability or invalid passport, participants will have to submit a photocopy of Birth Certificate or National Identity Card when effecting payment. The participant should make necessary arrangements to obtain a valid passport at the earliest possible and submit a photocopy to the Council accordingly; and
 - (c) relevant authorising documents from the nearest police station for children below the age of 18 (minor) who will not be accompanied by their parents on the tour.
 - (d) photocopy of birth certificate for each participant as well as marriage certificate where applicable.
7. Payments will be received on a **“first come, first served basis”** at the seat of the Public Officers’ Welfare Council, Level 12, SICOM Building 2, Corner Chevreau and Reverend Jean LeBrun Street, Port Louis, as from issue of the Circular and until all seats are fully booked.
- Applicants are encouraged to effect payment preferably by bank card or cheque to the order of “Public Officers’ Welfare Council”.***
8. Participants, willing to avail themselves of passage benefits, will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/Departments.
9. Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation, an administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.
10. Participants are required to comply with all instructions given by the group leaders/guides during the tour.



PUBLIC OFFICERS' WELFARE COUNCIL
Promoting the welfare of Public Officers and their families

11. Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
12. Participants are recommended to make their own arrangements for travel insurance.
13. Please note that, in Malaysia and Thailand, all money transactions are made in Malaysian Ringitt and Thai Baht respectively.
14. The Council reserves the right to cancel the tour in case of any unforeseen circumstances. Participants will be refunded accordingly.
15. It would be appreciated if the contents of this circular letter could be brought to the attention of all the staff of your Ministry/Department. A copy thereof is also posted on the Council's website: <http://powc.govmu.org>


S. Bundhoo

Organising Secretary

Copy to: Presidents of Staff Welfare Associations

**Public Officers' Welfare Council
Group Tour to Malaysia and Bangkok
Transfer from SSR International Airport
Programme 2023**

| | |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day 1 | Arrival Kuala Lumpur 07th April 2023 |
| | Arrival at Kuala Lumpur Airport (Transit in Singapore) |
| | Meet and greet with guide |
| | Putrajaya City Tour |
| | Lunch in restaurant |
| | Check in at hotel |
| | Free time for leisure |
| | Dinner - own arrangement |
| | Overnight stay in Kuala Lumpur |
| Day 2 | Kuala Lumpur 08th April 2023 |
| | Breakfast at hotel |
| | Full Day Genting Highlands |
| | Transfer to Genting Skyway Station, Cable Car Ride |
| | Lunch - own arrangement |
| | Back to hotel - late evening |
| | Dinner - own arrangement |
| | Overnight stay in Kuala Lumpur |
| Day 3 | Kuala Lumpur 09th April 2023 |
| | Breakfast at hotel |
| | Proceed Half day sightseeing - King Palace, National Monument, Independent Square, Coffee Town, National Mosque, Twin Tower (Photostop)& Cocoa House |
| | Lunch - own arrangement |
| | Back to hotel |
| | Dinner - own arrangement |
| | Overnight stay at hotel in Kuala Lumpur |
| Day 4 | Bangkok Tour 10th April 2023 |
| | Breakfast at hotel |
| | free time for leisure |
| | Lunch in restaurant |
| | Transfer to Airport - Departure Flight to Bangkok |
| | Arrival Bangkok |
| | Meet and greet with guide and transfer to Pattaya by coach |
| | Arrive at Pattaya and check in at hotel |
| | Dinner - own arrangement |
| | Overnight stay at Pattaya |
| Day 5 | Pattaya Tour 11th April 2023 |
| | Breakfast at hotel |
| | Visit to Nong Nooch Village with Elephant Show and Thai Cultural show |
| | Buffet lunch at Nong Nooch |
| | Visit to Laser Buddha, Silver Lake Vineyard & Pattaya View Point |
| | Back to hotel |
| | Free time for leisure |
| | Dinner - own arrangement |
| | Overnight stay at Pattaya |

| | |
|---------------|--------------------------------------------------------------------------------------------------------------------------|
| Day 6 | Pattaya - Bangkok 12th April 2023 |
| | Breakfast at hotel. |
| | Check out from Pattaya Hotel and transfer to Bangkok by coach |
| | Lunch - own arrangement |
| | Bangkok city tour - Photostop Royal Grand Palace, visit Wat Po (The Reclining Buddha Temple), China Town, Giant Swing |
| | Check in at hotel |
| | Evening visit to Asiatique Riverfront - Night Market |
| | Dinner - own arrangement |
| | Back to hotel and Overnight stay at Bangkok |
| Day 7 | Bangkok Tour 13th April 2023 |
| | Breakfast at hotel |
| | Transfer to Damnoen saduak for visit to floating market by Coach |
| | Lunch - own arrangement |
| | Transfer back to Bangkok |
| | Dinner - own arrangement |
| | Overnight stay at Bangkok |
| Day 8 | Bangkok (Free Day - No Trnsport Service) 14th April 2023 |
| | Breakfast at hotel |
| | Free time for Leisure |
| | Lunch - own arrangement |
| | Dinner - own arrangement |
| | Overnight stay at Bangkok |
| Day 9 | Bangkok 15th April 2023 |
| | Breakfast at hotel |
| | Visit Safari World (Safari Park & Marine Park) |
| | Lunch included |
| | Back to hotel |
| | Dinner - own arrangement |
| | Overnight stay at Bangkok |
| Day 10 | Bangkok - Kuala Lumpur 16th April 2023 |
| | Breakfast at hotel |
| | Check out from hotel |
| | Transfer to Bangkok Airport for flight to Kuala Lumpur (subject to change) |
| | Arrival at Kuala Lumpur Airport |
| | Lunch - own arrangement |
| | Transfer and check in to hotel |
| | Dinner - own arrangement |
| | Overnight stay in Kuala Lumpur |
| Day 11 | Kuala Lumpur 17th April 2023 |
| | Breakfast at hotel |
| | Visit Batu Caves |
| | Lunch - own arrangement at Batu Caves |
| | Visit to Geneva watch factory gallery |
| | Visit Aquarium KLCC |
| | Back to hotel |
| | Dinner - own arrangement |
| | Overnight stay at hotel in Kuala Lumpur |
| Day 12 | Kuala Lumpur 18th April 2023 |
| | Breakfast at hotel |
| | Checkout from hotel |
| | Arrival at KL International Airport |
| | Departure for SSR International Airport, Mauritius (transit in Singapore) |
| | Arrival Mauritius - Local Time |



Tour to Malaysia and Thailand
Thursday 06 April to Tuesday 18 April 2023
Participation Form

Name of Applicant: *Mr./Mrs./Miss
 (* Delete as appropriate and SURNAME in block letters)

Designation:

Ministry/Department:

Residential Address:

Phone Number: (Mob)..... (Res)..... (Off).....

Email Address:

Emergency Contact Person: Phone Number:

Accompanied by:

| Name | Relationship | D.O.B. | Age | Non Veg | Veg | Amount (MUR) |
|--------------|--------------|--------|-----|---------|-----|--------------|
| Self | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| TOTAL | | | | | | |

NOTE

- (i) Original passports should be produced for check-in at the Airport.
- (ii) Participants, who are under medical supervision or who are on special drugs should submit relevant details to the organizers when applying for tickets.
- (iii) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant.
- (iv) Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
- (v) Participants are required to comply with all instructions given by the group leaders/guides during the tour.

I and my family members confirm that we are participating in the Tour to Malaysia and Thailand at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

.....
Date

.....
Signature of Applicant

For office use only

Amount Paid _____

Receipt No. _____

Payment Effected by: Cash:

Cheque:

Bank Card:

Cheque No: