



**Our ref: POWC/CT/19/02**

**Date: 16 September 2019**

**From: Organising Secretary, Public Officers' Welfare Council**

**To: Supervising Officers i/c Ministries/Departments**

**Tour to Cape Town, South Africa**

The Public Officers' Welfare Council (POWC) is organising a group tour to Cape Town, South Africa for public officers and their families from Tuesday 26 November to Wednesday 04 December 2019.

2. The flight details are as follows:

7 Nights' Stay	<i>Departure from Mauritius (SSR International Airport) Air Mauritius</i>			<i>Departure from Cape Town (Cape Town International Airport) Air Mauritius</i>		
	Date	Flight No.	Mauritian Time (Hours)	Date	Flight No.	South African Time (Hours)
	Tuesday 26 November 2019	MK 843	16:15	Wednesday 04 December 2019	MK 844	22:05

3. The package comprises the following:

- air tickets;
- hotel accommodation with daily breakfast, seven (7) nights' stay at Garden Court Nelson Mandela Boulevard or another hotel of the same standard;
- transfers by air-conditioned coach (see programme of the tour at **Annex 1**);
- provision of an English speaking guide;
- one (1) lunch;
- sightseeings and visits with entrance tickets to most attractive places as per programme.

4. Thirty-five seats have been secured for the group and the **cost per person** is as follows:

Room combination	Rate (MUR)
Single room	60,700
Per adult in double sharing room	51,800
Per adult in triple sharing room	51,800

Child Policy	Rate (MUR)
Child aged between 12 to 17 years old requiring additional bed	28,500
Child aged 12 years old sharing parents' bed	22,600
Child aged between 04 to 11 years old requiring additional bed	25,200
Child aged between 04 to 11 years old sharing parents' bed	19,400
Child (2–3 years)	18,300
Infant (0–23 months)	3,100

**Note:**

- a person aged up to 23 months is considered as an infant;
- a person aged between 02 to 17 years is considered as a child;
- a person aged 60 years and above (senior citizen) benefits a discount of MUR 500 on the package;
- a maximum of three participants can be accommodated in one room.

5. Participants should possess a passport with minimum six months' validity as from the return date of the tour (valid till 05 June 2020). No entry visa is required for Mauritius passport holders to enter South Africa.

6. Public officers interested to join the tour are requested to fill in the participation form at **Annex 2** and submit same to the Council together with the exact amount on the scheduled payment date.

7. Please note that the following documents should be submitted while effecting payment:

- photocopy of a recent payslip or top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
- photocopy of passport of each participant. In case of non-availability or invalid passport, participants will have to submit a photocopy of Birth Certificate or National Identity Card when effecting payment until issuance and/or renewal of passport. The participant should make necessary arrangements to obtain a valid passport at the earliest possible and submit a photocopy to the Council;
- relevant authorising documents from the nearest police station for a person below the age of 18 (minor) who will not be accompanied by their parents on the tour;
- photocopy of birth certificate for each participant as well as marriage certificate where applicable;
- **the travelling conditions for minor in Cape Town, South Africa is at Annex 3).**

8. Participants travelling with minors (below age of 18) will have to bring along original:

- birth certificate of minors;
- participants' birth certificate;
- marriage certificate.

9. Payments will be received on a "**first come first served basis**" on **Saturday 28 September 2019 as from 09:00 to 12:00** at the seat of the Public Officers' Welfare Council, 6th Floor, Atom House, 16, Royal Street, Port Louis. In case seats are still available, payments will be extended to weekdays as from Monday 30 September 2019 from 09:30 to 14:00.

*Participants are kindly requested to effect payment, preferably by bank card or cheque to the order of "Public Officers' Welfare Council".*

10. Participants willing to avail themselves of passage benefits will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/Departments.

11. Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation, an administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.
12. Participants, who are under medical supervision or who are on special drugs should submit relevant details to the Council.
13. Participants are required to comply with all instructions given by the group leaders/guides during the tour and will have to bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
14. Participants are recommended to make their own arrangements for travel insurance.
15. In South Africa, all money transactions are made in South African Rand.
16. The Council reserves the right to cancel the tour in case of any unforeseen circumstances. Participants will be refunded accordingly.
17. It would be appreciated if the contents of this circular letter could be brought to the attention of all public officers serving in your Ministry/Department. A copy thereof is also posted on the Council's website: <http://powc.govmu.org>.


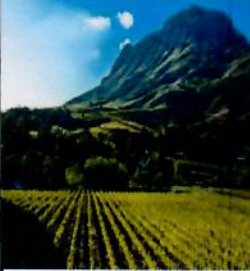




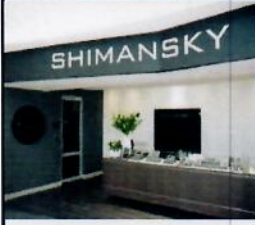

**S. Bundhoo**  
**Organising Secretary**

*Copy to: Presidents of Staff Welfare Associations*

**PUBLIC OFFICERS' WELFARE COUNCIL**  
**TOUR TO CAPE TOWN, SOUTH AFRICA (7 nights' stay)**  
**Tuesday 26th November 2019 to Wednesday 04th December 2019**

**Tuesday 26th November 2019 – Departure from Mauritius to Cape Town on flight MK 843**  
**Check in at SSR International Airport**

	<b>Day 1</b>	<b>Tuesday, 26 November 2019</b>
	13:15	Check in at SSR International Airport, Mauritius
	16:15	Departure to Cape Town on Flight No. MK 843
	20:20	Arrival at Cape Town International Airport
		Dinner on board (flight)
	20:30	Meet and greet by local representative
	21:00	Transfer to hotel Garden Court Nelson Mandela Boulevard (GCNM) by air-conditioned coach
		Overnight stay at hotel
	<b>Day 2</b>	<b>Wednesday, 27 November 2019</b>
	07:00–07:30	Breakfast at hotel
	07:30–08:45	Half day Cape Point Tour. View Clifton beach, Camps Bay & Twelve Apostles Mountain Range
	08:45–09:30	Drive via Hout Bay and Chapman's Peak
	09:30–12:30	Visit the Cape of Good Hope Nature Reserve & Cape Point Lighthouse
	12:30–13:30	Lunch - own arrangement
	13:30–15:00	Drive back north via False Bay to visit Penguin Colony at Boulders Beach
	15:00–16:00	Drive along the coast to Muizenberg - famous for its colourful beach houses. Short photo stop in Muizenberg
	16:30	Drive back to the hotel
	18:30	Dinner at the hotel - own arrangement
	Overnight stay at GCNM	
	<b>Day 3</b>	<b>Thursday, 28 November 2019</b>
	07:30–09:00	Breakfast at hotel
	09:30–12:30	Table Mountain return cable ticket
	12:30–13:30	Lunch - own arrangement
	13:30–15:30	Visit Signal Hill and enjoy magnificent views across the City Bowl and Table Bay
	15:30–18:00	Visit Access Park for leisure time and shopping
	18:00–19:00	Drive back to the hotel
	19:00	Dinner - own arrangement (coach to be provided to and from waterfront)
21:00	Drive back to the hotel	
	Overnight stay at hotel	
	<b>Day 4</b>	<b>Friday, 29 November 2019</b>
	07:30–09:00	Breakfast at hotel
	09:30–13:00	Visit Robben Island and Nelson Mandela Gateway
	13:00–14:00	Lunch - own arrangement - waterfront
	14:00–16:00	Kirstenbosch Gardens visit
	16:30	Drive back to the hotel
	18:00	Dinner - own arrangement (coach to be provided to and from waterfront)
	20:00	Drive back to the hotel
	Overnight stay at GCNM	
	<b>Day 5</b>	<b>Saturday, 30 November 2019</b>
	07:00–08:30	Breakfast at hotel
	09:00–10:00	Leave the hotel and drive to Stellenbosch
	10:00–11:30	Orientation city tour of Stellenbosch. Included: Village Museum, University of Stellenbosch and a walk through Dorp Street
	11:30–13:00	Wine tasting at Blaauwklippen Wine Estate
	13:15–14:00	Lunch in Franschhoek - own arrangement
	14:15–16:45	Wine tasting in Franschhoek. City tour of Franschhoek
	17:00–18:00	Drive back to the hotel
18:30	Dinner - own arrangement (coach to be provided to and from waterfront)	
21:00	Drive back to hotel	
	Overnight stay at GCNM	
	<b>Day 6</b>	<b>Sunday, 01 December 2019</b>
	7:00	Early departure from hotel - Safari Aquila Game Reserve
	7:30	Buffet breakfast
	9:00	Safari drive
	13:00	Lunch - Safari Aquila Game Reserve
	18:00	Back to hotel
	18:30	Dinner at hotel - own arrangement
	Overnight stay at GCNM	

	<b>Day 7</b>	<b>Monday, 02 December 2019</b>
	07:00–08:30	Breakfast at hotel
	09:00–11:00	Cape Town City Tour - South African Museum, Company Gardens
	11:00–12:00	Drive through by Bo-Kaap (Malay Quarter)
	12:00–13:30	Lunch - own arrangement
	13:30–16:00	Visit of Two Oceans Aquarium
	16:00–17:00	Drive back to hotel GCNM
	18:00	Dinner in restaurant - own arrangement (coach to be provided to and from hotel)
	21:00	Drive back to hotel
		Overnight stay at GCNM
	<b>Day 8</b>	<b>Tuesday, 03 December 2019</b>
	07:00–08:30	Breakfast at hotel
	8:30	Check out from hotel
	09:00–12:00	Visit of Shimansky Diamond Jewellery factory
	13:00–14:00	Lunch at waterfront - own arrangement
	14:00	Collect luggage at hotel
	14:30–17:00	Free time/visit of waterfront and big wheel
	17:00–18:00	Early dinner at restaurant - own arrangement (coach to be provided to and from hotel)
	19:05	Check in at Cape Town International Airport
	22:05	Departure to Mauritius on flight No. MK 844
	<b>Day 9</b>	<b>Tuesday, 04 December 2019</b>
		Breakfast on board
	5:10	Arrival at SSR International Airport, Mauritius



Participation Form

Tuesday 26 November to Wednesday 04 December 2019

Name of Applicant: \*Mr./Mrs./Miss ..... (\*Delete as appropriate and SURNAME in block letters)

Designation: .....

Ministry/Department: .....

Residential address: .....

Phone number: (Mob)..... (Res)..... (Off).....

Email address:..... Fax:.....

Emergency contact person: ..... Phone number: .....

Accompanied by:

Table with 8 columns: Name, Relationship, D.O.B., Age, Non Veg, Veg, Amount (MUR). Includes a 'TOTAL' row at the bottom.

NOTE

- (i) Original passport, birth certificate for minors (below 18 years), birth certificate of parents and marriage certificate for those travelling with minors should be produced for check-in at the airport.
(ii) A photocopy of recent payslip/top part of the payslip of the public officer (applicant) should be submitted when applying for the tour. All participants going on tour should submit photocopies of passports.
(iii) Documents required for minor is as per ANNEX 3.
(iv) Participants are recommended to make their own arrangements for travel insurance.
(v) Participants, who are under medical supervision or who are on special drugs, should submit relevant details to the Public Officers' Welfare Council.
(vi) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant.
(vii) Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
(viii) Participants are required to comply with all instructions given by the group leaders/guides during the tour.
(ix) All travelling documents must be original.

I and my family members confirm that we are participating in the Tour to Cape Town, South Africa at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

..... Date

..... Signature of Applicant

For office use only

Amount Paid .....

Receipt No. ....

Payment Effected by: Cash:

Cheque:

Bank Card:

Cheque No:

## TRAVELLING CONDITIONS TO CAPE TOWN, SOUTH AFRICA

### Minors

Minors younger than 18 years, travelling to/from South Africa:

- with both parents, if the minor's surname is not the same as both parents, must hold an original or a copy of a birth certificate or a passport containing the details of parents;
- with one (1) parent, must hold an original or a copy of a birth certificate and:
  - a parental consent letter from the absent parent or legal guardian containing a copy of his/her passport or identity document and his/her contact details, or
  - a letter of special circumstances, or
  - a court order granting full parental responsibilities and rights or full legal guardianship to the present parent,
  - in case the other parent is deceased, a death certificate,
  - in case the name of one (1) parent only (mother or father) is on the birth certificate containing information about the parent only;
- with an adult other than a parent, must hold an original or a copy of a birth certificate; and:
  - parental consent letters, copies of identification documents of parents/legal guardians, contact details of parents/legal guardians, and
  - contact details of the person in whose care the minor will be.