

Public Officers' Welfare Council
Promoting the welfare of Public Officers and their families

Our ref: POWC/TR/18/01

Date: 18 May 2018

From: Organising Secretary, Public Officers' Welfare Council

To: Supervising Officers i/c Ministries/Departments

Tour to Rodrigues

The Public Officers' Welfare Council (POWC) is organising a group Tour to Rodrigues from 19 to 23 July 2018 for the benefit of public officers and their families as follows:

4 Nights' Stays at Cocotiers Rodrigues Boutik Hotel 19 - 23 July 2018					
<u>Departure from Mauritius</u>			<u>Departure from Rodrigues</u>		
<u>Date</u>	<u>Flight No.</u>	<u>Time</u>	<u>Date</u>	<u>Flight No.</u>	<u>Time</u>
<u>Thursday 19 July 2018</u>	<u>MK130</u>	<u>1305 hrs</u>	<u>Monday 23 July 2018</u>	<u>MK131</u>	<u>1510 hrs</u>

2. Fifty (50) seats have been secured for the group tour. The special full board package comprises the following:

- (i) air tickets
- (ii) transfers: Airport - Hotel - Airport
- (iii) four nights' hotel accommodation
- (iv) daily breakfast, lunch and dinner
- (v) daily afternoon tea/coffee break (pancakes and pastry)
- (vi) excursions to the most attractive places in Rodrigues as per programme at **Annex A.**
(including excursion at Ile aux Cocos and Visit to Francois Leguat Caves and Reserves)

3. The cost **per person** is as follows:-

4 Nights Stay	Amount (MUR)
Adult in Single room	19,700
Per adult in Double sharing room	16,100
Per adult in Triple sharing room	15,200
Child 03 to 11 years (Sharing parents' room)	9,950
Infant 24 to 35 months	6,850
Infant up to 23 months	1,400

Note: (i) A person aged 12 years and above is considered as an adult.

(ii) **Maximum** number of persons allowed **per room**

Single room: (1 adult + 2 Children)

Double room: (2 adults + 2 Children)

Triple room: (3 adults)

4. Public officers interested to participate in the Tour are requested to fill in the participation form at Annex B and submit same to the Council together with the exact amount on the scheduled payment date. The following documents should be submitted by the applicant while effecting payment:

- (a) A photocopy of a recent payslip/top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
- (b) Photocopy of National Identity Card for each adults;
- (c) Photocopy of Birth Certificate for any participant under the age of 18 years; and
- (d) Relevant authorising documents from the nearest police station for any minor, who will not be accompanied by their parents during the tour.

5. Payments will be received on a "first come first served basis" on Saturday 23 June 2018 from 0900 to 1300 hours at the seat of the Public Officers' Welfare Council, 6th Floor, ATOM House, 16, Royal Street, Port Louis. In case seats are still available, payments will be extended on weekdays as from Monday 25 June 2018 from 0930 to 1400 hours.

Applicants are kindly requested to effect payment preferably by cheque to the order of
"Public Officers' Welfare Council".

6. Applicants, willing to avail themselves of their passage benefits, will have to make their own arrangements with The Treasury Department or the Human Resource Section of their respective Ministries/ Departments.

7. Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation before issuance of tickets, an administrative fee of MUR 200 per participant will be charged. In case of cancellation after issuance of tickets, the administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.

8. The Council reserves the right to cancel the tour in case of any unforeseen circumstances. Participants will be refunded accordingly.

9. It would be appreciated if you could kindly arrange for officers serving in your Ministry/Department/Division to obtain a copy of this circular.

10. A copy of this circular is also posted on the Council's website: <http://powc.govmu.org>



S. Bundhoo

Organising Secretary

Copy to: Presidents of Staff Welfare Associations Enc.



PUBLIC OFFICERS' WELFARE COUNCIL

TOUR TO RODRIGUES
PROGRAMME (19 – 23 July 2018)

Thursday 19th July 2018

- 1100 hrs - Check in at SSR International Airport, Mauritius
- 1305 hrs - Departure for Rodrigues Flight No. MK 130
- 1435 hrs - Arrival at Plaine Corail Airport, Rodrigues
- 1530 hrs - **Check In** at **Cocotiers Rodrigues Boutik Hotel**, Anse aux Anglais
- 1530 hrs - Tea/Coffee Break
- 1930 hrs - Dinner at Hotel (Dress code: *smart casual*)

Friday 20th July 2018

- 0730 hrs - Breakfast at Hotel
- 0830 hrs - Departure for Francois Leguat Giant Tortoise + Caves Reserve (*dress code- walking shoes, tracksuits/shorts and T-shirts*)
- 1145 hrs - Lunch at Francois Leguat Restaurant
- 1300 hrs - Sightseeing at South East Coast and "52 contours"
- 1400 hrs - Trekking at Mont Limon
- 1500 hrs - Sightseeing at Monument Marie Reine de Rodrigues
- 1530 hrs - Back to Hotel with Tea/Coffee Break
- 1930 hrs - Dinner at Hotel (Dress code: *smart casual*)

Saturday 21st July 2018

- 0700 hrs - Breakfast at Hotel
- 0800 hrs - Departure for **Port Mathurin— Shopping**
- 1100 hrs - Back to Hotel
- 1130 hrs - Sightseeing at Baladirou — Grand Baie
- 1230 hrs - Lunch in open air at St Francois Public Beach & Free Leisure Time / Trekking Trou D'Argent
- 1445 hrs - Sightseeing at Roche Bon Dieu
- 1530 hrs - Back to Hotel with Tea/Coffee Break
- 1930 hrs - Dinner at Hotel (Dress code: *smart casual*)

Sunday 22nd July 2018

- 0700 hrs - Breakfast at Hotel
- 0815 hrs - Departure for Baie du Nord— Excursion at Ile aux Cocos (*dress code – sandals/slippers, shorts, T-Shirts, jackets , caps and sunscreen*). *Participants may have to walk in the sea to Ile aux Coco in case of low tide*
- 1200 hrs - Lunch in open air at Ile aux Cocos
- 1330 hrs - Departure from Ile aux Cocos
- 1430 hrs - Sightseeing at Cascade Pistache
- 1530 hrs - Back to hotel with Tea/Coffee Break
- 1930 hrs - Dinner at Hotel (Dress code: *smart casual*)

Monday 23rd July 2018

- 0830 hrs - Breakfast at Hotel
- 1100 hrs - Check out from Cocotiers Rodrigues Boutik Hotel*
- 1130 hrs - Lunch in open air at Caverne Provert Public Beach
- 1200 hrs - Departure from Hotel*
- 1310 hrs - Check in at Plaine Corail Airport, Rodrigues
- 1510 hrs - Departure for Mauritius on MK131
- 1650 hrs - Arrival at SSR International Airport, Mauritius

* Upon check out participants would be required to hand over their room keys, however they can still keep their luggage at the hotel before proceeding for lunch. The luggage would be collected at 1200 hrs.

**** End of Programme ****



Name of Public Officer: *Mr/Mrs/Ms.....
 (* Delete as appropriate and SURNAME in block letters)

Designation:..... **Mob No:**

Ministry/Department:.....

Office Address:..... **Tel (Off):**

Residential Address:..... **Tel (Res):**

Emergency Contact Person (Name and Telephone Number):.....

Accompanied By:

	Name	Relationship	D.O.B	Age	Meal Preference (✓)		Amount MUR
					Non-Veg	Veg	
	SELF (APPLICANT)						
2							
3							
4							
5							
TOTAL							

NOTE

- (i) A photocopy of a recent payslip/ top part of the payslip of the public officer (applicant) should be submitted when applying for the Tour.
- (ii) All adults going on the tour should submit photocopies of National Identity Card and Birth Certificate for any participant below the age of eighteen. Relevant authorizing documents from the nearest police station for any minor who will not be accompanied by their parents should also be submitted.
- (iii) All the documents mentioned above should be produced in Original format while check-ins at Airports.
- (iv) Participants, who are under medical supervision or who are on special drugs should submit relevant details to the POWC when applying for the Tour.
- (v) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant. No baby food is provided on board aircraft.
- (vi) Participants will be required to comply with all instructions given by the group leader during the tour.
- (vii) Participants will bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.

I and my family members confirm that we are participating in the Tour to Rodrigues at our own risk. I understand by signing this participation form that neither I and/or my family member cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

.....
Date

.....
Signature of Applicant

For office use only

Amount Paid _____

Receipt No. _____

Cheque Number if any _____