

Our ref: POWC/TR/18

Date: 19 February 2018

From: *Organising Secretary, Public Officers' Welfare Council*

To: *Supervising Officers i/c Ministries/Departments*

Tour to Rodrigues

The Public Officers' Welfare Council (POWC) is organising a group Tour to Rodrigues from 04 to 08 April 2018 for the benefit of public officers and their families as follows:

4 Nights' Stays at Les Cocotiers Hotel 04 to 08 April 2018					
<u>Departure from Mauritius</u>			<u>Departure from Rodrigues</u>		
<u>Date</u>	<u>Flight No.</u>	<u>Time</u>	<u>Date</u>	<u>Flight No.</u>	<u>Time</u>
<u>Wednesday 04 April 2018</u>	<u>MK130</u>	<u>1305 hrs</u>	<u>Sunday 08 April 2018</u>	<u>MK131</u>	<u>1510 hrs</u>

2. Fifty (50) seats have been secured for the group tour. The special full board package comprises the following:

- (i) air tickets
- (ii) transfers: Airport - Hotel - Airport
- (iii) four nights' hotel accommodation
- (iv) daily breakfast, lunch and dinner
- (v) daily afternoon tea/ coffee break (pancakes and pastry)
- (vi) excursions to the most attractive places in Rodrigues as per programme at **Annex A.**
(including excursion at Ile aux Cocos and Visit to Francois Leguat Caves and Reserves)

3. The cost per person is as follows:-

4 Nights Stay	Amount (MUR)
Adult in Single room	19,800
Per adult in Double sharing room	16,250
Per adult in Triple sharing room	15,300
Child 03 to 11 years (Sharing parents' room)	10,050
Infant 24 to 35 months	6,500
Infant up to 23 months	1,100

Note: A person aged 12 years and above is considered as an adult.

4. Public officers interested to participate in the Tour are requested to fill in the participation form at **Annex B** and submit same to the Council together with the **exact amount** on the scheduled payment date. The following documents should be submitted by the applicant while effecting payment:

- (a) A photocopy of a recent payslip/top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
- (b) Photocopy of National Identity Card for each adults;
- (c) Photocopy of Birth Certificate for any participant under the age of 18 years; and
- (d) Relevant authorising documents from the nearest police station for **minor** who will not be accompanied by their parents during the tour.

5. Payments will be received on a "first come first served basis" on **Saturday 03 March 2018 from 0900 to 1430 hours** at the seat of the Public Officers' Welfare Council, 6th Floor, ATOM House, 16, Royal Street, Port Louis. In case seats are still available, payments will be extended on weekdays as from **Monday 05 March 2018** from 0930 to 1400 hours.

Participants are kindly requested to effect payment preferably by cheque to the order of "Public Officers' Welfare Council".

6. Participants, willing to avail themselves of the passage benefits, will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/ Departments.

7. Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation before issuance of tickets, an administrative fee of MUR 200 per participant will be charged. In case of cancellation after issuance of tickets, the administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.

8. The Council reserves the right to cancel the tour in case of any unforeseen circumstances. Participants will be refunded accordingly.

9. It would be appreciated if you could kindly arrange for officers serving in your Ministry/Department/Division to obtain a copy of this circular.

10. A copy of this circular is also posted on the Council's website: <http://powc.govmu.org>



S. Bundhoo
Organising Secretary

Copy to: Presidents of Staff Welfare Associations Enc.



PUBLIC OFFICERS' WELFARE COUNCIL

TOUR TO RODRIGUES

PROGRAMME (04 – 08 APRIL 2018)



Wednesday 04th APRIL 2018

- 1100 hrs - Check in at SSR International Airport, Flight No. MK 130 (departure 1305 hours)
- 1435 hrs - Arrival at Sir Gaëtan Duval Airport, Plaine Corail, Rodrigues
- 1530 hrs - Arrival at Les Cocotiers Hotel—**Check In**
- 1530 hrs - Tea/Coffee Break
- 2030 hrs - Dinner at Hotel (Dress code: *casual*)



Thursday 05 APRIL 2018

- 0730 hrs - Breakfast at Hotel
- 0830 hrs - Departure for Francois Leguat Giant tortoise + Caves Reserve (*dress code- walking shoes, tracksuits/shorts and T-shirts*)
- 1145 hrs - Lunch at Francois Leguat Restaurant
- 1300 hrs - Site seeing South East Coast and "52 contours"
- 1400 hrs - Trekking Mont Limon
- 1500 hrs - Site Seeing at Monument Marie Reine de Rodrigues
- 1530 hrs - Back to Hotel with Tea/Coffee Break
- 1930 hrs - Dinner at Hotel (Dress code: *casual*)



Friday 06 APRIL 2018

- 0730 hrs - Breakfast at Hotel
- 0815 hrs - Departure for Baie du Nord / Ile aux Cocos (*dress code – sandals/slippers, shorts, T-Shirts, jackets, caps and sunscreen*). Participants may have to walk in the sea to Ile aux Coco in case of low tide
- 1200 hrs - Lunch in open air at Ile aux Cocos
- 1330 hrs - Departure from Iles aux Cocos
- 1430 hrs - Site Seeing: Cascade Pistache
- 1530 hrs - Back to hotel
- 1530 hrs - Tea/Coffee break
- 1930 hrs - Dinner at Hotel (Dress code: *casual*)



Saturday 07 APRIL 2018

- 0700 hrs - Breakfast at Hotel
- 0800 hrs - Departure for Port Mathurin— Shopping
- 1100 hrs - Back to Hotel
- 1130 hrs - Site Seeing: Baladirou — Grand Baie
- 1230 hrs - Lunch in open air at St Francois Public Beach & free leisure time / Trekking Trou D'Argent
- 1445 hrs - Site Seeing Roche Bon Dieu
- 1530 hrs - Back to Hotel with Tea/Coffee break
- 1930 hrs - Dinner at Hotel (Dress code: *casual*)



Sunday 08 APRIL 2018

- 0830 hrs - Breakfast at Hotel
- 1100 hrs - Check Out from Hotel Les Cocotiers
- 1130 hrs - Lunch in open air at Caverne Provert Public Beach
- 1200 hrs - Departure from Hotel
- 1310 hrs - Check in at Sir Gaetan Duval Airport
- 1510 hrs - Takes off on MK131 (Arrival at SSR Airport— 1650 hrs)



**** End of Programme ****

Name of Officer: *Mr/Mrs/Ms.....
 (* Delete as appropriate and SURNAME in block letters)

Designation:..... Mob No:

Ministry/Department:.....

Office Address:..... Tel (Off):

Residential Address:..... Tel (Res):

Emergency Contact Person (Name and Telephone Number):.....

Accompanied By:

	Name	Relationship	D.O.B	Age	Meal Preference (✓)		Amount MUR
					Non-Veg	Veg	
	SELF (APPLICANT)						
2							
3							
4							
5							
TOTAL							

NOTE

- (i) A photocopy of a recent payslip/ top part of the payslip of the public officer (applicant) should be submitted when applying for the Tour.
- (ii) All adults going on the tour should submit photocopies of National Identity Card and Birth Certificate for any participant below the age of eighteen. Relevant authorizing documents from the nearest police station for minor who will not be accompanied by their parents should be submitted.
- (iii) All the documents mentioned above should be produced in Original format while check-in at Airport.
- (iv) Participants, who are under medical supervision or who are on special drugs should submit relevant details to the organizers when applying for the Tour.
- (v) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant. No baby food is provided on board aircraft.
- (vi) Participants will be required to comply with all instructions given by the organisers/agencies during the tour.
- (vii) Participants will bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.

I and my family members confirm that we are participating in the Tour to Rodrigues at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

.....
Date

.....
Signature of Applicant

For office use only

Amount Paid _____

Receipt No. _____