

**Our ref: POWC/IND/17/01**

**Date: 18 September 2017**

**From: Organising Secretary, Public Officers' Welfare Council**

**To: Supervising Officers i/c Ministries/Departments**

**Tour to India**

In the context of its 25<sup>th</sup> Anniversary, the Public Officers' Welfare Council (POWC) is organising a group tour to India for public officers and their families from Saturday 18 to Thursday 30 November 2017.

2. The flight details are as follows:

11 Nights' Stay	Departure from Mauritius (SSR International Airport) Air Mauritius			Departure from Delhi (Indira Gandhi International Airport) Air Mauritius		
	Date	Flight No.	Mauritian Time (Hours)	Date	Flight No.	Indian Time (Hours)
	Saturday 18 November 2017	MK 744	2115	Thursday 30 November 2017	MK 745	0800

3. The package comprises the following:

- a return air ticket
- hotel accommodation with daily breakfast
  - 1 night's stay at Jivitesh (4 Star Hotel in Karol Bagh, Delhi)
  - 1 night's stay at The Taj Vilas (3 Star Hotel in Agra)
  - 1 night's stay at Shri Radha Brij Vasundhara Resort and Spa (4 Star Hotel in Mathura)
  - 2 nights' stay at Golden Tulip (4 Star Hotel in Amritsar)
  - 2 nights' stay at Golden Tulip (5 Star Hotel in Jaipur)
  - 4 nights' stay at Piccadily (5 Star Hotel in Delhi)
- transfers: Airport-Hotel-Airport
- transfers by coach as per programme at **annex 1**
- transfer to and from Amritsar by train
- English speaking guide
- daily breakfast, 1 brunch and 7 dinners
- sightseeing and visits with entrance tickets to most attractive places as per programme

**P.T.O.**

4. Forty seats have been secured for the group and the cost per person is as follows:

Room Combination	Rate (MUR)
Single Room	64 800
Per Adult in Double Sharing Room	49 200
Per Adult in Triple Sharing Room	47 700

Child Policy	Rate (MUR)
Child aged 12 years old requiring additional bed	44 100
Child aged 12 years old sharing parents' bed	39 200
Child aged between 05 to 11 years old requiring additional bed	39 900
Child aged between 05 to 11 years old sharing parents' bed	35 000
Child aged between 02 to 04 years old sharing parents' bed	21 700
Infants (up to 23 months)	3 600

**Note:**

- A person aged up to 23 months is considered as an infant;
- A person aged between 02 and 12 years is considered as a child;
- A person aged 13 years and above is considered as an adult; and
- A person aged 60 years and above (senior citizen) benefits a discount of MUR 500 on the package.

5. Participants should possess a passport with minimum six months' validity as from the return date of the tour. (valid till 30 May 2018)

6. It is **mandatory** for each participant to obtain their **Tourist Visa before the departure**. After the issuance of tickets, each participant should make their **own Tourist Visa arrangements**, which is **free of charge**, at the **High Commission of India** by logging on to: <http://indianvisaonline.gov.in/>, click on the Tab/Heading "**Regular Visa Application**" and follow the below mentioned procedures:

- (i) Select 'Country you are applying visa from' as MAURITIUS
- (ii) Select 'Indian Mission' as MAURITIUS-PORT LOUIS
- (iii) Fill all the mandatory items marked by red star (\*)
  - (i) Select 'Expected Date of Arrival' as 19/11/2017
  - (ii) Select 'Visa Type' as TOURIST VISA
  - (iii) Select 'Purpose' as GROUP TOURIST
- (iv) Save the form, obtain a print out of the same and sign it.
- (v) Participants should produce the print-out of the application along with other required supporting documents at the visa counter of the High Commission of India, 6<sup>th</sup> Floor, L.I.C. Building, President John Kennedy Street, Port Louis on weekdays between 0930 to 1200 hours. Collection of Visa can be made at the same venue on weekdays between 1615 to 1700 hours.

Documents to be produced at the Visa Counter of the High Commission of India:

- Passport with minimum six months' validity as from the return date of the tour
- Filled in Application Form (in block capital letters)
- Two recent passport size photographs (one affixed on the application and other to be attached)
- Confirmed air booking for onward and return flight (to be provided by the Council)
- Money exchange receipt in the name of participant at the rate of US \$ 50 (fifty) per day per person for stay in India or  
Letter from the bank indicating the financial means of the participant to meet the expenses in India or  
A recent Bank Statement or  
Photocopy of credit card accompanying a letter from the bank indicating the credit limit.

After having received the Tourist Visa, each participant should submit a copy of same to the Council by Friday 10 November 2017 at latest. Participants having difficulties in applying for the Visa should inform the Council at the earliest possible for assistance.

7. Each participant should make their own arrangements for vaccination before departure at the Vaccination Centre, 1<sup>st</sup> Floor, Mutual Aid Building, Guy Rozemont Square, Port Louis.
8. Public officers interested to join the tour are requested to fill in the participation form at **annex 2** and submit same to the Council together with the exact amount on the scheduled payment date.
9. Please note that the following documents should be submitted while effecting payment:
  - Photocopy of a recent payslip or top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
  - Photocopy of passport of each participant. In case of invalid passport, participants will have to submit a photocopy of Birth Certificate or National Identity Card when effecting payment until issuance and/or renewal of passport. The participant should make necessary arrangements to obtain a valid passport at the earliest possible and submit a photocopy to the Council; and
  - Relevant authorising documents from the nearest police station for a person below 18 years who will not be accompanied by their parents on the tour.
10. Payments will be received on a **“first come first served basis”** on **Saturday 14 October 2017 from 0900 to 1430 hours** at the seat of the Public Officers’ Welfare Council, 6<sup>th</sup> Floor, ATOM House, 16, Royal Street, Port Louis. In case seats are still available, payments will be extended to weekdays as from Monday 16 October 2017 from 0930 to 1400 hours.

**Applicants are kindly requested to effect payment, preferably by cheque to the order of  
“Public Officers’ Welfare Council”.**

11. Participants willing to avail themselves of the passage benefits will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/Departments.
12. Cancellation will be accepted in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation before issuance of tickets, an administrative fee of MUR 200 per participant will be retained. In case of cancellation after issuance of tickets, the administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.
13. Participants will be required to comply with all instructions given by the group leaders/guides during the tour and will have to bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
14. Participants are recommended to make their own arrangements for travel insurance.
15. Please note that all money transactions are made in Indian Rupee in India.
16. The Council reserves the right to cancel the trip in case of any unforeseen circumstances. Participants will be refunded accordingly.
17. It would be appreciated if the contents of this circular letter could be brought to the attention of all the staff of your Ministry/Department. A copy thereof is also posted on the Council’s website: <http://powc.govmu.org>



**S. Bundhoo**  
**Organising Secretary**

*Copy to: Presidents of Staff Welfare Associations*